

Wayne Junior Police Academy

2011 Recruit Class

**Monday June 27th through
Thursday June 30, 2011**

**8:30 a.m. to 3:00 p.m.
Rain or Shine**

Academy Fee: \$35.00
Check or Money Order made out to:
Wayne Community Policing Unit

Applicants must be Wayne residents between the ages of 10 and 12.

Applicants will be accepted on a first come first served basis. No application will be accepted prior to 7:00 a.m. on May 2, 2011 and class size will be limited to 80 recruits.

**Completed applications must be returned to the
Wayne Police Department's Records Bureau.**

Recruits that are accepted into the program will be notified by mail during the week of June 6, 2011.

Any questions regarding the Academy may be directed to:

Community Policing Unit

Corporal Thomas Colella
ColellaT@WayneTownship.com

Officer Scott Rappaport
RappaportS@WayneTownship.com

Office: 973-633-3546

Please DO NOT contact the Police Department inquiring about your child's application status.

Wayne Junior Police Academy

The Wayne Police Department will be holding its Annual Junior Police Academy from June 27 through June 30, 2011. This year's Academy will be held at the Wayne Valley High School located at 551 Valley Road, Wayne along with a visit to the Passaic County Police Academy.

Enrollment for the Academy will be restricted to 80 recruits. All applicants must be Wayne residents between the ages of 10 and 12. Applications will be accepted on a first come, first served basis. The first 80 applications received will determine who is accepted to this year's recruit class. Any applications received after the first 80 will be placed on a waiting list. If any of the first 80 applicants decide not to participate, the waiting list will then be used to fill any openings. The waiting list will also function on a first come, first served basis.

All returned applications and attached waivers/releases must be filled out completely. **Any application returned that is not filled out completely or as instructed will be subject to disqualification.**
No applications will be accepted before Monday, May 2, 2011 at 7am.

Our objective is a week of education and fun through a Police Academy format. The week long curriculum will include various presentations from guest law enforcement agencies, hands-on practices and physical training to give the students an idea of what is involved in becoming a Police Officer. Some of the agencies participating in this year's program include the Passaic County Police Academy, the Wayne Memorial First Aid Squad, the Wayne Fire Department, Wanaque Police K9 Unit, Atlantic Health Care AirOne Medical Helicopter, Project Adventure, Kean University Police, the Wayne Traffic Division, and the New Jersey State Police Helicopter. There will also be tours of the Wayne Police Department and the Passaic County Police Academy. The Junior Police Academy will culminate in a graduation ceremony at 12:00 p.m. on Thursday, June 30. Each recruit's family is invited and encouraged to attend the ceremony.

The daily schedule is from 8:30 a.m. to 3:00 p.m, with the exception of the first day which begins at 8:00am. Recruits are to be dropped off at the Wayne Valley High School no later than 8:15 a.m. on each day. Transportation to and from the Academy is the responsibility of the recruit's parent or guardian. Please be prompt when dropping off and picking up your children.

Each recruit is required to have his or her own non-perishable lunch for the first 3 days. Please label all lunch containers with the recruit's name. Recruits are also required to bring bottled water with them each day of the academy. On Thursday June 30, the Academy will provide a free lunch to all recruits prior to graduation.

We are hopeful that the interaction that will take place between your children and the members of our police department will have a positive effect on all involved. As police officers, we thoroughly enjoy participating in this program each year and look forward to working with your children.

There is a fee of \$35.00 per child for participation in the Wayne Junior Police Academy. This fee covers the cost of the academy uniforms (police shorts, shirt and hat), 4 days of events, the academy graduation pizza party, certificates, graduation program and other expenses. A check or money order made payable to the WAYNE COMMUNITY POLICING UNIT must be submitted with the application. **NO CASH** will be accepted. Applications without payment will be rejected. There will be **NO REFUNDS** after June 13, 2011 at 9:00am. No refunds will be provided for any child expelled from the program due to a violation of the academy rules or for any child that quits the program. Any child that is not accepted into the program will be refunded the initial application fee.

Wayne Junior Police Academy

INSTRUCTIONS

- This year's recruit class is limited to 80 children. The first 80 completed applications that are turned in at police headquarters will be accepted to this year's program. All other applicants will be placed onto a waiting list should any accepted recruits decide not to participate.
- All pages of the application must be filled out completely and truthfully. This includes the Application, Medical Waiver/Release and the Authorization and Release forms.
- All completed applications must be returned to the Records Window at the Wayne Police Department.
- When selecting the uniform sizes for your child, please select the appropriate size that fits your child and not the size that they would like to wear. The uniform shirt should not be baggy and the shorts should not have to be folded in to fit.
- All children who are accepted into the program will be notified by mail and provided further instructions regarding the academy.
- ***It is highly recommended that all children should undergo a physical by their pediatrician or family physician prior to the start of the academy.***
- *Due to the physical demands of the academy, any child who has a medical condition limiting their ability to participate in the academy will be required to obtain medical clearance prior to the start of the academy.*
- Any application that contains false information, is illegible or incompletely will be returned.
- No applications will be accepted before Monday, May 2, 2011 at 7am.
- Please return only pages # 4 through 7 of this application packet.

Academy Schedule:

<u>Day:</u>	<u>Date:</u>	<u>Times:</u>	<u>Drop off at:</u>
Monday	June 27	8:00am - 2:45pm	Wayne Valley High School
Tuesday	June 28	8:30am - 2:45pm	Wayne Valley High School
Wednesday	June 29	8:30am - 2:45pm	Passaic County Police Academy
Thursday	June 30	8:30am - 2:00pm*	Wayne Valley High School

*Graduation Ceremony at 12pm

Wayne Junior Police Academy

CODE OF CONDUCT

- Recruits will refrain from physical and verbal violence towards other recruits and academy staff.
- Recruits will act in a professional manner at all times and follow directions from the academy staff.
- Recruits will wear the uniform supplied during each academy day.
- Recruits will wear their uniforms appropriately and in accordance with the academy rules.
- Recruits will refrain from vulgar, offensive or threatening speech.
- Recruits will follow all the rules and regulations as directed by the academy staff.
- Recruits will refrain from bullying, teasing or harassing other recruits.
- Recruits will arrive promptly on each morning of the academy.
- Recruits will not be allowed to bring iPods, MP3 players, video games, or other electronic gaming or music devices to the Academy.
- Cell phones are allowed but must remain off and will only be used for emergencies.
- Any injuries or illnesses suffered by the recruit should immediately be brought to the attention of an instructor.
- Any act or threat of physical violence towards another recruit or staff member will result in the recruits immediate removal from the program.
- *Recruits who violate any of the Academy rules will be expelled from the program.*

Parent / Guardian to complete

I _____ have reviewed the Code of Conduct with my child and he/she understands and agrees to abide by the rules as outlined above. It is understood that any violation of these rules will result in the removal from the program. I understand that **NO REFUND** will be provided after June 13, 2011 at 9:00am. I also understand that **NO REFUND** will be provided if my child is expelled from the program for a violation of the academy Code of Conduct or if my child quits the program.

Parent/Guardian Name: _____

Signature _____ **Date** _____

Wayne Junior Police Academy

APPLICATION

Please fill out the following requested information completely. Also, please print all answers clearly. *Any false, incomplete or illegible information will exclude the applicant from participating in this program.*

Student's Name: _____
(First Name) (Last Name)

Home Address: _____

Sex: (M or F) _____ Age: _____ Date of Birth: _____

School Name: _____ Last grade completed _____

Tee Shirt Size (Adult): S M L XL Shorts Size (Adult): S M L XL

(Please circle the **appropriate** size - *not the size you like to wear!*)

Have you previously attended the Junior Police Academy? _____ If yes, what year? _____

Parent/Guardian Name: _____

Parent/Guardian Telephone Number: _____
(Home) (Work or Cell)

Emergency Contact Name: _____
(First Name) (Last Name)

Emergency Contact Numbers: _____
(Home) (Work or Cell)

Relationship to Child: _____

Are there any persons with prohibited contact with your child? _____ If yes, please list:

Check / Money Order # _____ Name on Check / Money Order _____

Wayne Junior Police Academy

Authorization and Release

The undersigned parent/guardian, understanding all activities and requirements, requests the opportunity and privilege to have my child participate in the Wayne Police Department's Junior Police Academy. The undersigned agrees to have their child obey any and all directives or orders of any member of the Wayne Police Department while he/she is engaged in any and all activities relating to the Junior Police Academy, as well as strictly adhere to any departmental safety rules and/or regulations.

I further acknowledge that the privilege of participating in this program may be rescinded at any time during the course of the Junior Police Academy as a result of improper behavior or other factors that may be detrimental to the safety or well being of any other participants or instructors, and the decision to rescind this privilege is in the sole and absolute discretion of the police officers involved. Furthermore I have received and reviewed the instructional and code of conduct pages of this application with my child and they agree to abide by those instructions and rules.

The undersigned certifies that their son/daughter is between the ages of 10 and 12 and is a resident of Wayne Township; that all of the information contained in this application is correct and truthful to the best of my knowledge; that I have read the above instructions and agree to abide by these regulations; and that I have signed this authorization and release of my own free will.

The undersigned also understands that the Junior Police Academy generates interest from the news media, both print, internet and televised, and authorizes the release of my child's name and image for use in any news media story relating to the Junior Police Academy. I also authorize the release of my child's name and image for use in any and all presentations or other media to be used for or by the Wayne Township Police Department and Wayne Policemen's Benevolent Association regarding this program.

Parent/Guardian Name: _____

Signature _____ **Date** _____

Wayne Junior Police Academy

Medical Waiver/Release

Please fill out the following requested information completely. Also, please print all answers clearly.

Any false, incomplete or illegible information will exclude the applicant from participating in this program.

Does your child suffer from any medical conditions: _____ If yes, please explain.

Does your child require any medication on a daily or emergent basis? _____ If yes, please explain.

Are there any other special needs that the staff of the Junior Police Academy should be aware of?

I, the undersigned parent/guardian of _____ states that the above health history information provided to the Wayne Police Department is true and that my child is physically able to participate in the Junior Police Academy. I, the undersigned parent/guardian, also hereby releases and forever discharges the Township of Wayne, the Wayne Police Department and all of its officers, the Wayne Valley High School, and any other agents or employees of participating agencies, from all claims and causes of action as a result of personal injuries, damages or other losses of any nature whatsoever, which may result or occur at any time while the child of the undersigned is participating in any of the activities of the Junior Police Academy. I further understand that any and all medical costs related to any injuries will be the responsibility of my family's own medical insurance company.

I hereby certify that _____ is of satisfactory health and has no underlying medical conditions that would prohibit him/her from participating in physical training exercises performed during the course of the Wayne Junior Police Academy.

Parent/Guardian Name: _____

Signature _____ **Date** _____

Wayne Junior Police Academy

STOP

Please verify you completed, signed and return pages 4, 5, 6, 7 to the records bureau at the Police department.

Please make sure all entries are legible.

Please submit a check or money order for \$35.00 made payable to:

Wayne Community Policing Unit.

Incomplete applications will be returned.